Why, what, when and how?

Curatorial decisions and the importance of their documentation
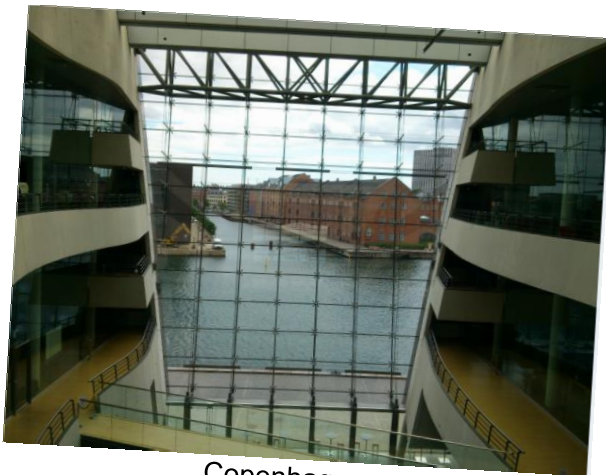
Sabine Schostag
Web curator

DET KGL. BIBLIOTEK
Royal Danish Library

Netarkivet –
The Danish national Web archive

➢ The Danish Web Sphere is part of the Danish Legal deposit law since 1. july 2005
➢ The Royal Danish Library (Det Kgl. Bibliotek) runs Netarkivet
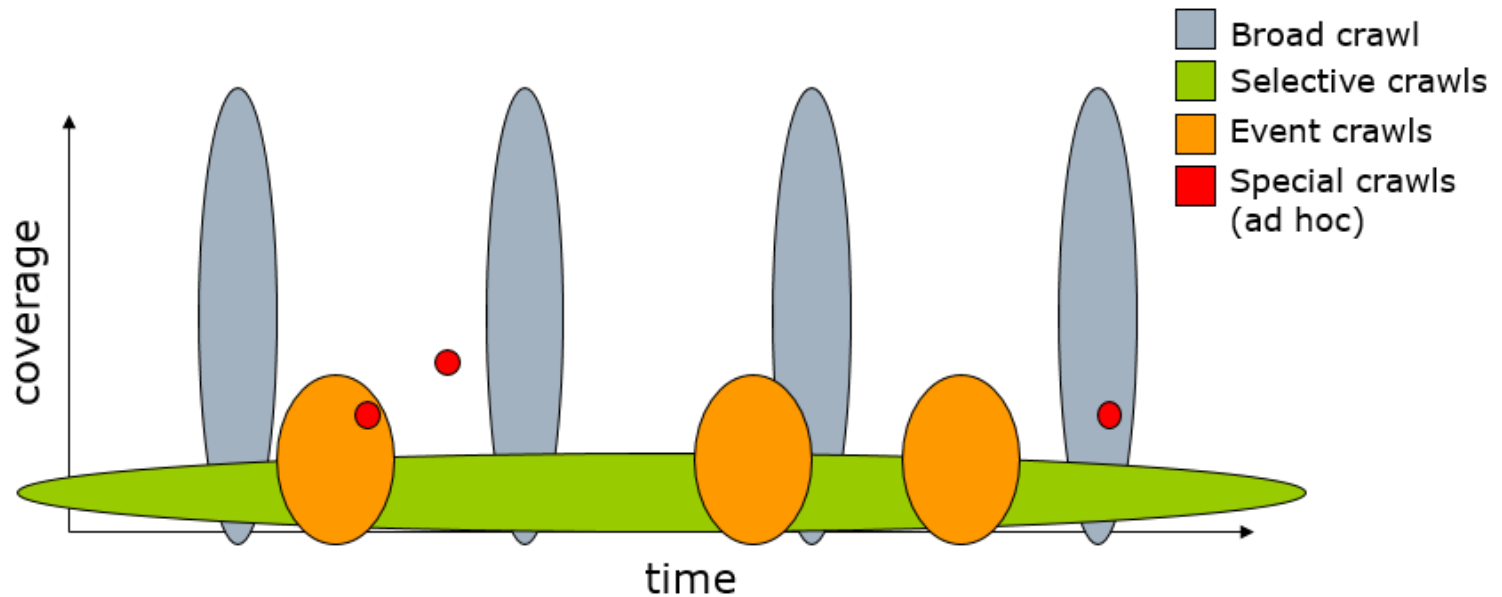

Copenhagen

Aarhus

The Beginning –
A team, a tool and a strategy

➢ 6 curators
➢ An in-house developed curator tool – Netarchive Suite (NAS)
➢ Collection strategies

Decisions –
and how to keep trace of them

➢ NAS – not enough space and functionalities for the curators documentation

   ➢A special need for the selective crawls

➢ Requirements for a tool:

   ➢Easy to access for all involved persons
   ➢Easy to edit, make changes, ad content
   ➢Offer the options to document
      ➢ Selections and deselections with reasons for decisions
      ➢ Start and end of crawl periods
      ➢ QA observations and follow-ups
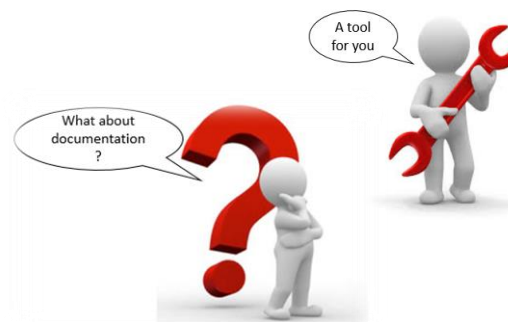
The selective workflow–
How to keep trace

➢ Why is a domain in the workflow?

➢ How and what part do we crawl (depth)

➢ When do we crawl (frequency)
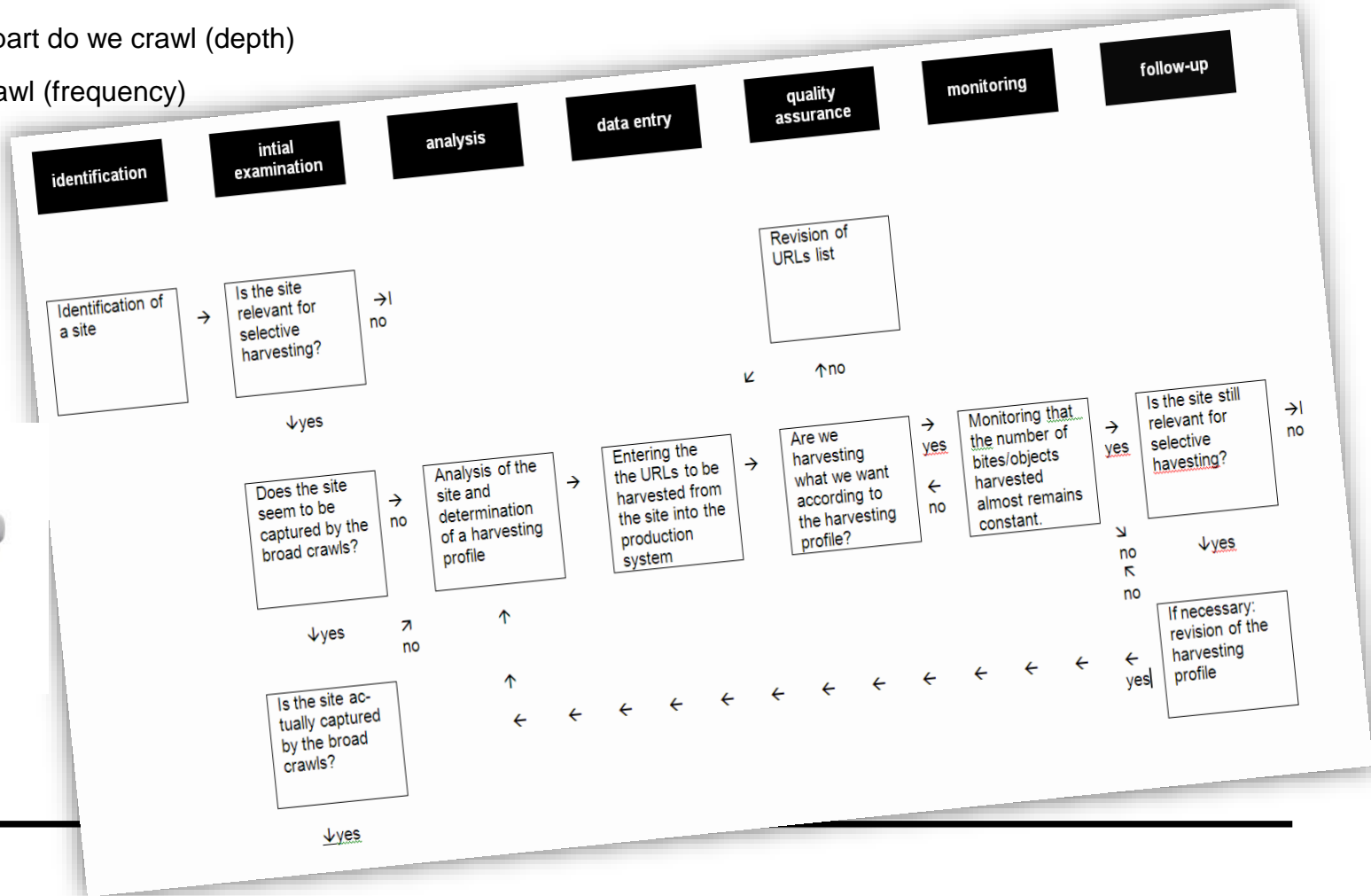
First documentation Tool – Word documents, folders, path finder
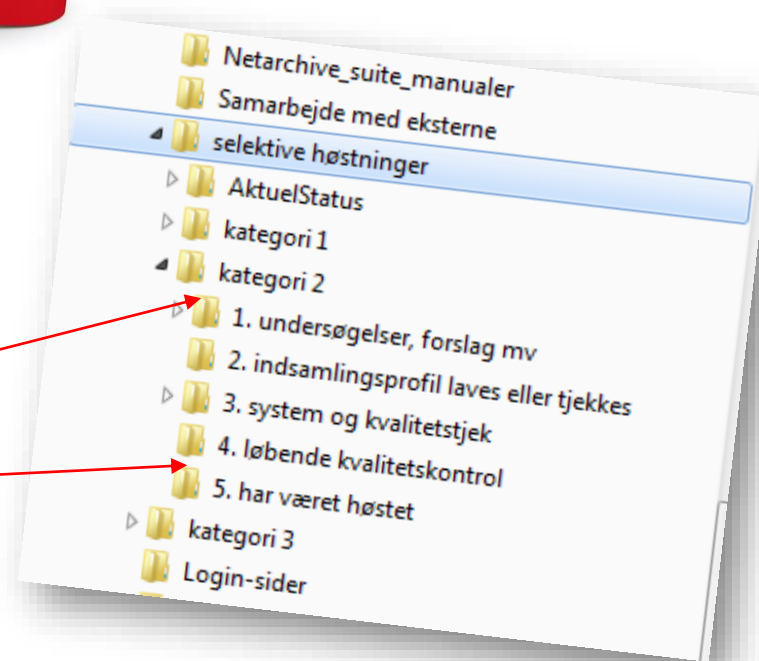

domænenavn (kategori x)

Undersøgelse
Initialer dd-md-åååå:

Login-indhold
Adgang:
Initialer dd-md-åååå:

Indsamlingsprofil Initialer dd-md-åååå	URL	Frekvens	Dybde

Kommentarer (fx 'er lagt i systemet', 'høstes med login' etc.)
Initialer dd-md-åååå

Eksisterende høstingsdefinitioner
Eksisterende høstningsdefinitioner der findes i systemet
Klik her og se hvilke høstningsdefinitioner der findes i systemet

- Netarchive_suite_manualer
- Samarbejde med eksterne
- selektive høstninger
  - AktuelStatus
  - kategori 1
  - kategori 2
    - 1. undersøgelser, forslag mv
    - 2. indsamlingsprofil laves eller tjekkes
    - 3. system og kvalitetstjek
    - 4. løbende kvalitetskontrol
    - 5. har været høstet
  - kategori 3
- Login-sider

Word documents

Path Finder

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Improving the documentation– introduction of a wiki

Another migration -
Atlassian Confluence and Jira
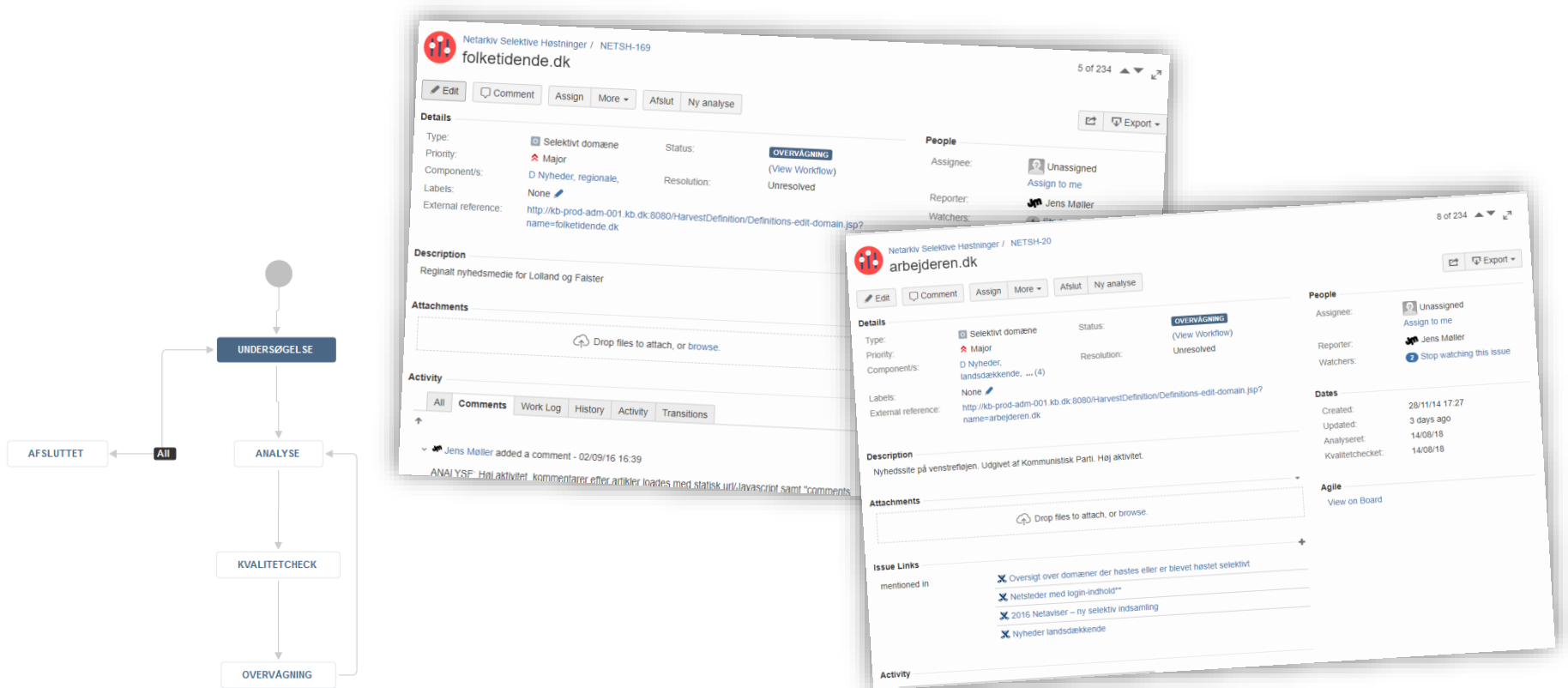
Atlassian jira and confluence Pros

➢ Visual editor
➢ Different overview displays, search and filtering is feasable
➢ Simultanious editing without "destroying" each others edits
➢ From manual to automated registration of tokens, dates, acitivities…
➢ Individual access management for every single page

  ➢Documentation along with the collections for researchers possible
  ➢Internal informations (such as sensitive data, contact informations to website owners) can be restricted to the curator team

Challenge:
a kind of standard for formulations

➢ We want to share the documentation with our researchers

➢ No insider expressions: sharing requires formulations understandable by persons outside from the curator team.

Questions?

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➤ Netarkivet kontakt@kb.dk